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# TOWN OF UPTON, MASSACHUSETTS

## Upton Library Feasibility Committee

### Meeting Posting & Agenda

#### Details:

Board – Committee – Commission: Upton Library Feasibility Committee

Meeting Day, Date, Time: Tuesday, April 28, 2015, 6:00 P.M.

Location: Town Hall, Rm G7, Ground Floor Conference Room

#### Agenda:

1. Call Meeting to Order / Review Agenda
2. Approve Minutes of 14 April 2015
3. Financial Update
4. Communication from Library Trustees
  - 4.1. Re-organize/Assign Tasks (if required) based on update from Trustees
  - 4.2. Re-schedule timeline (if required) based on update from Trustees
5. Library Director Update
6. Designer Selection
  - 6.1. RFQ draft and selection timeline
7. Site Selection
  - 7.1. RFP draft and proposal timeline
  - 7.2. Town-owned parcel review
8. Audience Participation
9. Future Meeting Date(s)
10. Other topics not reasonably anticipated by the Chairman 48 hours in advance
11. Adjournment

**RECEIVED**

*By Kelly A McElreath at 8:46 am, Apr 24, 2015*

#### UPTON LIBRARY FEASIBILITY COMMITTEE

William Taylor, Chairman

Linda Arthur, Vice-Chairman

Fran Gustman, Secretary

Michelle Goodwin, Kelly McElreath, Steven Rakitin, Alan Rosenfield

#### UPTON LIBRARY TRUSTEES

John Robertson, Jr., Chair

#### ADJUNCT MEMBER

Matthew Bachtold, Library Director